



Training Opportunity

Course Title:	Strategic Planning for Managers
Date(s)/Time:	August 24-25, 2004 800am-400pm
Location:	Fort Lee, Virginia
Tuition:	\$250
Vendor:	FPMI Solutions
Course Manager:	Louise Olszewski, 256 842-6670/DSN 788-6670 Louise.Olszewski@us.army.mil
Cancellation Policy	Registration deadline is July 16. After this date, your organization will be charged however, you may send a substitute. You must notify the course manager to cancel.

Who Should Attend: Managers, especially those with specific strategic planning or Government Performance and Results Act (GPRA) program responsibilities, and anyone in the agency who has responsibilities under GPRA. The GPRA requirements make strategic planning mandatory. This seminar assists managers in developing strategic plans which meet the letter and intent of GPRA, and further assists managers in improving overall organizational quality and customer service.

Course Description:

- Overview of GPRA and its requirements
- The importance of strategic planning for the organization
- Building a mission statement
- Developing strategic goals and objectives
- Developing the strategies for achieving goals and objectives
- Showing linkage between the strategic plan and the GPRA annual performance plan
- Discussion of external factors
- Types of program evaluations

Registration Information:

Registration Deadline: July 16, 2004

Class size is limited to 30 participants. Registration is not complete until the Payment Authorization Sheet is faxed to Louise Olszewski, the course manager, at the South Central Training and Learning Center (TLC) at 256 876-3627/DSN 876-3627. Click here for a form-fillable [payment authorization sheet](#) – after completing the form online you must print the document and fax it to the TLC. You will not be able to email or save the completed document. There is also a payment authorization sheet following this announcement.

Additional Information:



Payment Authorization Sheet

This sheet confirms approval of the following individual(s) to attend the training program identified below and authorizes the vendor to charge the listed tuition amount to the attendee's organization. FAX completed document to: 256-876-3627 or DSN 746-3627.

Course Information

Course Title: Strategic Planning for Managers
Tuition: \$250
Location: Fort Lee, Virginia
Date(s): August 23-27, 2004 800am-400pm
Vendor: FPMI Solutions

Attendee Information

Note: If multiple individuals are participating from the same organization, an attachment may be used identifying the information asterisked below for each attendee.

Name:* _____
Organization: _____
Installation/City: _____
Email:* _____
Commercial Phone:* _____
Supervisor's Name:* _____
Supervisor's Phone:* _____

Credit Card Holder Information

Cardholder Name: _____
Commercial Phone: _____
FAX Number: _____
Email: _____

Payment Information (Select one option below)

Note: Cancellations after the registration deadline are non-refundable. A substitute is acceptable. Complete information is contained in the course announcement.

☐ Please charge tuition amount to:
Credit Card Number: _____ Exp Date: _____
☐ Please contact the cardholder listed above for payment information.

Receipt Information (Select one option below)

☐ A receipt is not required.
☐ Please send receipt to: _____
Mail, Email, Fax _____

Questions: Please call Louise Olszewski at 256 842-6670/DSN 788-6670